



# **LOANS**

# Intech's Showroom Sample system

Do you store in your showroom and then loan out to your customers?:

- memo samples
- hangers
- waterfalls
- swatches
- sample books
- wallpaper samples
- throws
- cushions
- bedspreads
- or any other items you want to loan and track?



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Do you want to track how long that customer has your Sample Items?



Do you want a system that tracks when they are due back - or overdue, and send out reminder letters automatically?



Do you want a system that can report on what you loan and to whom?



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Developed specifically to manage the loan and return of barcoded Loan

Sample items



Loan samples can be issued from showrooms or via the warehouse. It can be run as a showroom-only system, or as an integrated part of Intech's FABRICS textile system













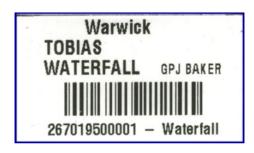




designmade







#### LOAN SAMPLE label

This label goes on the hanger/waterfall/book (normally on the header).

All of your sample items are barcoded ready for loan issues.

- The client picks the designs and samples they wish to loan from your showroom collection and brings them up to the counter for issue
- The sample item is scanned and added to a Loan Docket
- Different loan lengths can be set up and selected during the issue process
- Backorder requests from the showroom can be taken
- Once finished keying, the Loan Docket prints









## **CUSTOMER INFORMATION**

## Customers are set up with the following info:



- Name, address and contact details
- Delivery address
- Account Groupings
- Sales analysis categories
- Price pointers and discount rates (if charged)
- Sales tax exemption
- Shipping methods
- Head Office or branch
- Commission profiles (if charged)
- Credit information (if charged)
- Notes or scanned documents
- Multiple user-defined fields and categories for uses in reporting or document printing







#### LOAN ISSUE INQUIRY

- Operators can inquire on the sample items a customer currently has on loan, or see the full loan history for that customer
- Operators can also inquire by Product, by Docket, or by Barcode to view the history of an individual loan item
- Due dates can be changed if they need to be extended
- Reports can show items that are currently on loan, or that are overdue - by Product and Customer and the most popular sample items
- The stocked quantities of sample items held in the showrooms and warehouse is tracked
- Showrooms can be set up by Bin Locations to know where certain sample items reside. (also used for stocktaking)
- All loan documents are Archived for easy retrieval in PDF format



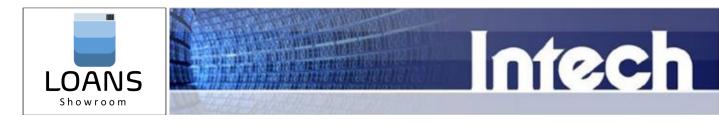




## **OVERDUE LETTERS & INVOICES**

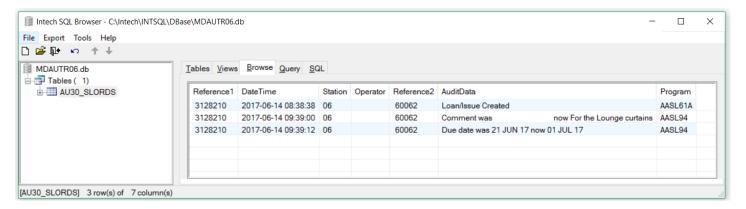
- If samples are not returned before the due date, overdue letters are automatically generated
- When the Client comes to the counter (and they have overdue items) a list of overdue samples will automatically warn you what they have out. If you choose to, you can print an Overdue Letter to give them then
- If the overdue samples are still not returned, an Invoice can be auto-generated to bill the customer for the missing sample item
- Overdue letters can be printed or emailed anytime after the due date
- Both Overdue Letters and Invoices can be suppressed so they do not print for important customers





#### **AUDITING**

All orders are Audited and any changes made are recorded in an 'Audit Trail'



Notes can be added into the Audit Trail for future reference if desired.

Auditing is a brilliant tool to track the true series of events in an order, and assists greatly in any problem solving.





#### REPORTING

The LOANS system has an inbuilt series of reporting options available.

Most users would run these typical reports:

- Overdue Loans
- Customer Issues
- Loans by Sample Supplier
- Stock On Hand (what is in the showroom for each sample)

Reports can be exported to Excel, SQL, or printed.







## **CLOUD REPORTING**

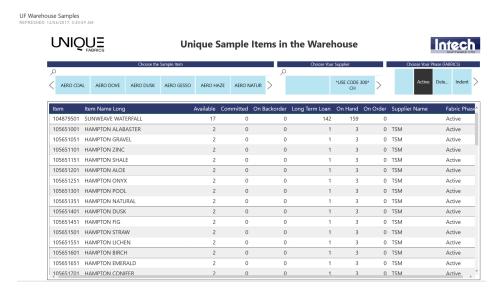
All Intech systems can have the reports exported daily into the 'Cloud' to Power BI.



The data on the Power BI Dashboards and reports is updated automatically every day, and no-one onsite has to run a manual report again.

Dashboards are customised for each different user and their business requirements - so you can have as many or as few online reports as you choose.

Ask us today about how best to use Power BI for your reporting requirements.



#### **Contact Details**

For further information relating to the Intech LOANS System



Please contact: Graham Jones P O Box 5072 Dunedin 9054 NEW ZEALAND

Telephone +64-3-4779604

email: gjones@intechsoftware.co.nz